

**TOWN OF DELHI
BOARD MEETING**

**October 10, 2017
7:30PM**

Supervisor Tuthill called the meeting to order at 7:30pm.

Those present: Council members Al Perkins, Thomas Little, Matt Krzyston

Absent: Councilman Bill Cairns, Highway Superintendent Daren Evans

Residents: Jeff Barthelmes, Karen Barthelmes, Janet Tweed, Stephen Oles, Jason Miller

The Pledge of Allegiance was led by Councilman Krzyston.

Privilege of the Floor:

Privilege of the floor was offered – no one came forward.

Approval of the Meeting Minutes of September 12, 2017 Board Meeting

Councilman Little made a motion to accept the September 12, 2017 Board Meeting minutes with Councilman Krzyston seconding. Motion carried.

Old Business:

Supervisor Tuthill stated that we are on hold for the student and short term rentals until we have completed the 2018 town budget.

Supervisor Tuthill had Councilman Krzyston give an update on the Cornell Cooperative Extension, Clean Energy Communities Program in conjunction with NYSERDA. Councilman Krzyston stated we must do four actions in order to qualify for the grant. He submitted two resolutions to the board for approval. Resolution No. 007-2017, Establishing Energy Benchmarking Requirements for Certain Municipal Buildings, which is for the input all of our energy data into a data base. The second Resolution No. 008-2017 Resolution to Adopt the New York State Solar Permit Process which promotes the streamlining of the application process for small scale photovoltaic system installations by adopting the NYS Unified Solar Permit application form and implementing the new procedures. Councilman Krzyston made a motion to adopt Resolution No. 007-2017 Establishing Energy Benchmarking Requirements for Certain Municipal Buildings with Councilman Perkins seconding. Motion carried with roll call as follows:

	Aye	Nay	Absent
Supervisor Tuthill	<u> X </u>	_____	
Board Member Krzyston	<u> X </u>	_____	
Board Member Little	<u> X </u>	_____	
Board Member Perkins	<u> X </u>	_____	
Board Member Cairns	_____	_____	<u> X </u>

Councilman Krzyston made the motion to adopt Resolution No. 008-2017 Resolution to Adopt the

New York State Solar Permit Process. Councilman Perkins seconded the motion. Motion carried with rolls call as follows:

	Aye	Nay	Absent
Supervisor Tuthill	<u>X</u>	_____	
Board Member Krzyston	<u>X</u>	_____	
Board Member Little	<u>X</u>	_____	
Board Member Perkins	<u>X</u>	_____	
Board Member Cairns	_____	_____	<u>X</u>

Councilman Krzyston stated that the board must appoint someone to do the input the data for Resolution No. 007-2017. Councilman Krzyston made a motion to appoint the Town Clerk, Councilman Perkins seconded the motion. Motion carried.

Councilman Krzyston stated that there are four checkmarks in order to be qualified for the grant, the third being a short training where a trainer comes to the municipality and briefs the Code Enforcement Officer on what is important for energies to our community. Supervisor Tuthill said that our Code Officer may already have had the training. Councilman Krzyston stated that he put our name on a list for such training and if he already has it, it will make us one step closer. There is one other step necessary but Krzston must still go through the list.

Councilman Perkins requested the board’s approval to advertise for bids for the pool project. They have been approved by NYS Parks & Recreation as well as the NYS Health Department. They are requesting bids due back by November 14th. Councilman Perkins made a motion to put the pool out for bid. Councilman Little seconded the motion. Motion carried. Bids will be due back November 14th at 3:00pm, bids will be opened but will not be awarded until they are approved by NYS Parks & Recreation.

Supervisor Tuthill announced that minutes had been found that showed where road abandonment was approved by the Town Board for Bullethole Road at the request of the residents. A letter will be sent to the Tanglewood Lake President.

New Business:

Supervisor Tuthill introduced Jason Miller the General Manager of Delhi Telephone Company. He would be discussing a DTC Cable Franchise Agreement with the Town of Delhi. Mr. Miller went over the broad band project, he stated that as of now they have 88 miles of fiber and with a grant awarded they will have everything covered except for 13 miles which they will cover the cost. This will make sure the Town of Delhi is 100% covered by fiber. They will be replacing the copper as it is 30 years old. Construction is to be completed by December 2018. The franchise agreement is for the Cable Television Franchise, with no necessary build out as long as there is fiber their television will reach. The original agreement expired 2012, this agreement will be dated 2017 a public hearing is necessary. Councilman Perkins made the motion for a public hearing to be held on November 14, 2017 at 7:00pm. Councilman Little seconded the motion. Motion carried

Supervisor Tuthill stated a public hearing will also be necessary for the 2018 budget. Councilman Perkins made the motion that the public hearing for the approval of the 2018 Town budget be held November 14th at 7:15pm. Councilman Little seconded the motion, motion carried.

Town Clerk will advertise public hearing for both the Franchise Agreement and Budget.

Glen Nealis of Delaware County Economic Development present the board with a new project for a Community Renewal Grant which he would like the town to sponsor for Green Slate. Green Slate

would like to do an expansion which will create 25 new jobs over the next 3 years. The grant will provide 16 jobs as it is for 2 years, the grant provides financing for up to 40% of the project. Green Slate Holdings project is roughly \$845,000. With the approval of the board would it would allow for a \$238,000 grant, \$235,000 would go to Green Slate with \$3,000 going to Economic Development for administrative expenses. Mr. Nealis will be doing the necessary paperwork; the Town must hold a public hearing authorizing a pre application and then full application for funding. When awarded a separate resolution will be necessary. Councilman Little made the motion to hold a public hearing for the Community Grant Program on October 26th at 4:00pm which will be held prior to our budget workshop. Councilman Perkins seconded the motion. Motion carried. Glen Nealis will advertise the public hearing. A resolution will be presented after the public hearing.

Supervisor Tuthill stated the Justice Court Clerk Cathy Fletcher is applying for another grant for chairs, digitalizing of records and other supplies for the court. Councilman Little stated that Ms. Fletcher has done a very good job of writing grants for the court, Supervisor Tuthill agreed she does an amazing job and has a high success rate. Supervisor Tuthill then presented the board with Resolution No. 005-2017 Resolution Authorizing Application for Funds from the Justice Court Assistance Program. Councilman Little made a motion accepting Resolution No. 005-2017. Councilman Perkins seconded the motion. Motion carried. Roll call as follows:

	Aye	Nay	Absent
Supervisor Tuthill	<u>X</u>	_____	
Board Member Krzyston	<u>X</u>	_____	
Board Member Little	<u>X</u>	_____	
Board Member Perkins	<u>X</u>	_____	
Board Member Cairns	_____	_____	<u>X</u>

Supervisor Tuthill stated that an Environmental Assessment (SEQR) must be completed in order to pass Local Law No. 001 of 2017 - Override to the Tax Levy Limit Established in General Municipal Law §3-c. All questions were answered by board members and it was determined that the proposed action will not result in any significant adverse environmental impacts. The completed SQER is available for public viewing at the office of the Town Clerk.

Supervisor Tuthill stated that Resolution No. 006-2017 – The Town Board Of The Town of Delhi Determining That There Are No Adverse Impacts On The Environment From Adoption Of A Local Law To Override The Tax Levy limit Established In General Municipal Law §3-c was necessary for a roll call vote. Councilman Krzyston made the motion to approve Resolution No. 006-2017 with Councilman Perkins seconding. Motion carried with roll call as follows:

	Aye	Nay	Absent
Supervisor Tuthill	<u>X</u>	_____	
Board Member Krzyston	<u>X</u>	_____	
Board Member Little	<u>X</u>	_____	
Board Member Perkins	<u>X</u>	_____	
Board Member Cairns	_____	_____	<u>X</u>

Supervisor Tuthill stated with the Resolution being passed he would sign the Environmental Assessment (SEQR).

Supervisor Tuthill stated that a motion was necessary to pass Local Law No. 001-2017 – Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c. Councilman Perkins made the motion to approve with Councilman Little seconding. Roll call as follows:

	Aye	Nay	Absent
Supervisor Tuthill	<u>X</u>	_____	
Board Member Krzyston	<u>X</u>	_____	
Board Member Little	<u>X</u>	_____	
Board Member Perkins	<u>X</u>	_____	
Board Member Cairns	_____	_____	<u>X</u>

Supervisor Tuthill stated that Town Court Justice Gumo requested that Dennis Klimowski be appointed as Town Court Bailiff at a pay rate of \$17.75 per hour. Councilman Perkins made the motion to approve Mr. Klimowski with Councilman Krzyston seconding. Motion carried.

Supervisor Tuthill stated that there will be an assessor’s training class and Jim Corchrane and Joe Gifford would like to attend. Councilman Perkins made the motion to approve the request. Councilman Little seconded. Motion carried.

Committee Reports:

Highway/Machinery: (Councilmen Perkins & Cairns) – Superintendent Evans provided the board with a written report. (See attached.) As Superintendent Evans was absent Supervisor Tuthill requested that Councilman Perkins have Evans keep track of Hamden Hill Road and make sure NYSE&G and Power Authority are not abusing the road as we will hold them liable for damages. Councilman Little and Councilman Perkins questioned a voucher for a trail camera. Supervisor Tuthill believed it was to monitor the traffic of Federal Hill #3, as it has been brought up the possibility of abandoning the road.

Health/Youth: (Councilmen Krzyston & Cairns) – Councilman Krzyston asked if the ice rink maintenance people would be interested in continuing with the upkeep. He will ask the Delhi Community Fund to donate monies to pay for it. Councilman Little noted the volleyball net will be coming down shortly. There is also interest in having a better walking area around the 5K loop by Arbor Hill area as the speed limit is higher than should be. Councilman Perkins stated that as the speed limit was already lowered within the last two years we would not get anywhere with the state. The County should be painting the road through that area this will help with the vehicles. Councilman Krzyston would like to see it lowered to 30pmh.

Economic Development/Shared Services: (Councilmen Perkins & Krzyston) – Councilman Perkins stated the new signs have created concerns. He is talking with the village board and new signs will be coming changing the speed zones by the school. The new signs will change the hours of speed. Also, the roads have been changed from 30mph the 20mph is not the village’s choice but the states doing.

Recreation: (Councilman Perkins) – This was discussed under Old Business.

Personnel: (Councilman Little) – N/A

Building: (Councilman Little) – Lamps are being replaced.

IT: (Councilman Krzyston) – We are registered on line data base for recording, data for the past two years in now on the grant site.

CODES: (Councilman Cairns & Little) – N/A

CODES Monthly Report–

A motion was made by Councilman Little to accept the September 2017 Code Report. Councilman Krzyston seconded the motion. Motion carried.

Justice Court Report:

A motion was made by Councilman Krzyston and seconded by Councilman Perkins to accept the September 2017 Justice Report. Motion carried.

Clerk's Monthly Report:

A motion was made by Councilman Little to accept the September 2017 Clerk's Report, and seconded by Councilman Perkins. Motion carried.

Supervisor's Financial Report:

Supervisor Tuthill presented the board with the September 2017 Supervisors Report. Councilman Perkins made the motion to approve the September 2017 Supervisors Financial Report with Councilman Little seconding. Motion carried.

Supervisor's County Report:

Supervisor Tuthill stated that everything is still up in the air as to the DPW site with the County. Tuthill stated there was nothing on the county agenda. It was also discussed that the DPW has still not answered questions emailed to them from community members from the meeting held at Delaware Academy.

Supervisor Tuthill announced our ongoing legal issue has a tentative court date of November 28th; we will get more information as it becomes available.

Abstracts:

Councilman Little made the motion to approve Abstract #0010-2017 accounts A – DB Voucher No. 360 - 394 equaling \$84,343.62 account TA Voucher No. 130 - 132 equaling \$8,871.78. Total of presented Vouchers for Abstract #0010-2017 - \$93,215.40. Councilman Krzyston seconded the motion. Motion carried.

Adjourn:

A motion to adjourn the regular monthly meeting at 8:40pm was made by Councilman Krzyston and seconded by Councilman Little. Motion carried.

Respectfully submitted,

Elsa Schmitz

Elsa Schmitz, Town Clerk, Town of Delhi

TOWN OF DELHI

**Public Hearing
October 10, 2017
7:15PM**

**LOCAL LAW NO. 001-2017 - LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT
ESTABLISHED IN GENERAL MUNICIPAL LAW 3-C**

Supervisor Tuthill called the public hearing to order at 7:15 pm.

Those present: Council members Tom Little, Matt Krzyston, and Al Perkins.

Absent: Councilman Bill Carins, Highway Superintendent Daren Evans

Town residents: Janet Tweed, Stephen Oles, Jason Miller

Supervisor Tuthill explained the tax cap override to the audience. There was no community input. The public hearing was closed at 7:25 pm.

**TOWN OF DELHI
PUBLIC HEARING
OCTOBER 26, 2017
4:00PM**

**AUTHORIZING THE SUBMISSION OF AN APPLICATION TO NEW YORK STATE OFFICE OF
COMMUNITY RENEWAL FOR FISCAL YEAR 2017
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

Supervisor Tuthill called the public hearing to order at 4:10 pm.

Those present: Council members Tom Little, Matt Krzyston, Councilman Bill Cairns, Highway Superintendent Daren Evans, Deputy Highway Superintendent Brian Rosenthal

Absent: Councilman Al Perkins

Town residents: Glen Nealis, Delaware County Economic Development

Supervisor Tuthill offered privilege of the floor; as there were no community members present no one came forward.

Councilman Little made a motion to close the public hearing at 4:15pm, with Councilman Krzyston seconding. Motion to close public hearing carried.

**TOWN OF DELHI
BUDGET WORKSHOP
OCTOBER 26, 2017
(Any other business to come before the Board)
4:15PM**

Supervisor Tuthill stated that a resolution was necessary for the Community Development Block Grant presented by Delaware County Economic Development earlier. He presented the board with Resolution No. 009-2017- AUTHORIZING THE SUBMISSION OF AN APPLICATION TO NEW YORK STATE OFFICE OF COMMUNITY RENEWAL FOR FISCAL YEAR 2017 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING. Councilman Little made the motion to approve Resolution No.009-2017, with Councilman Cairns seconding. Motion carried with roll call as follows:

	Aye	Nay	Absent
Supervisor Tuthill	<u>X</u>	_____	_____
Board Member Krzyston	<u>X</u>	_____	_____
Board Member Little	<u>X</u>	_____	_____
Board Member Perkins	<u>X</u>	_____	_____
Board Member Cairns	<u>X</u>	_____	_____

Supervisor Tuthill requested that a motion be made to pre-pay Voucher #339 of Abstract No. 0011-2017 for Gorman Brothers invoice number 093017 for \$118,794.30 and invoice number 706548 for \$17,504.81, statement totaling \$136,299.11. Councilman Little made the motion to authorize the prepayment of Gorman Brother for the amount of \$136,299.11 with Councilman Cairns seconding. Motion carried.

Supervisor Tuthill requested that a motion be made to end the “other business” of the budget workshop. Councilman Little made the motion to end the “other business” at 4:40pm with Councilman Krzyston seconding. Motion carried.

Respectfully Submitted,
Elsa Schmitz, Town Clerk